

I / WE _____ agree to the following terms for the rental of the Orthodox Community Centre, 407 Park Street West, Kamsack, Saskatchewan.

Function Information:

TYPE/NAME:	DATE:	TIME:
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Contact Info:

NAME:	ADDRESS:	PHONE:
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<input type="checkbox"/> Wedding, Anniversary, or other such event - (3 DAY RENTAL)	\$500.00
<p>INCLUDES:</p> <ul style="list-style-type: none"> - kitchen, dishes, coffee percolators, p.a. system, main bar - Renters enter hall Friday morning at 8:00 am and exit Sunday afternoon, by 2:00pm (NO exceptions - additional charge of \$50.00 per hour with a minimum charge of \$50.00 for failure to vacate by Sunday at 2:00 p.m.) - Renters MUST contact OCC caretaker (542-2017) when they are leaving the building each day or provide a time when they are going to vacate the hall each day. 	

<input type="checkbox"/> Public Dances, Socials, Banquets	\$400.00
<p>INCLUDES:</p> <ul style="list-style-type: none"> - kitchen, dishes, coffee percolators, p.a. system, main bar - Renters enter the hall at 8:00 a.m. the day of function and vacate by 2:00 am. (additional charge of \$100.00 per hour with a minimum charge of \$100 for failure to vacate by 2:00 a.m.) 	

<input type="checkbox"/> Public Meeting, Event or Other	Full day \$150.00	Half Day \$100.00	Hourly \$25 x ___ hours
<p>As per schedule:</p> <p>Full day</p> <p>Half day (5 hours or less)</p>			

<input type="checkbox"/> ACCESSORIES:	KITCHEN \$150.00	MAIN BAR \$40.00	SHOOTER BAR \$40.00
<p>NOTES:</p> <p>MAIN BAR: No glass beer or cooler bottles are allowed to leave bar area</p> <p>SHOOTER BAR: additional charge - must rent with main bar</p>			

	SUBTOTAL: =		
	ADD: G.S.T (6 %) +		
<input type="checkbox"/> BOOKING DEPOSIT: R # _____	LESS: Booking Deposit -		
Non-refundable / non-transferable deposit at the time of booking			
	TOTAL RENTAL DUE =		
<input type="checkbox"/> DAMAGE DEPOSIT: R # _____	Damage Deposit +		\$250.00
Please complete attached form, giving name & address of where the damage deposit is to be sent, once the caretaker has confirmed no damage.			
	AMOUNT DUE =		
	Due Date:		

PAYMENT TERMS: Balance of hall rental, along with Damage Deposit, is due ONE WEEK prior to the event. No access to the facility will be allowed unless this agreement is PAID IN FULL. Any damages to hall or property and cost incurred, are the responsibility of the renter. Rates can be subject to change on a yearly basis.

ADDITIONAL RENTAL CONDITIONS & REQUIREMENTS:	
<ol style="list-style-type: none"> 1. Stove & Sinks must be left clean, extra chairs and tables put away (if used), liquor trays washed (if used), all plates, cups, glasses, cutlery, bottles and all debris removed from tables and counters and placed in garbage containers. 2. Where applicable, Hall Renters must supply their own dishtowels, dish cloths, cloths for washing stoves, detergents, electric knife for carving, all supplies for the bar and garbage bags. 	\$200.00
Failure to comply with these requirements will result in an additional charge of:	

I / WE the said Renter(s) named in this Agreement understand and agree to the conditions stated in this Agreement.

Signed _____	Witness _____	Date _____
CARETAKER: Stan Babiuk PH: 542-2017	Town of Kamsack: _____	
Deposit: 420.300.140 Rental: 420.300.140	GST: 210.200.510	Damage Dep: 210.400.900 Deferred: 210.400.110

**RETURN OF DAMAGE DEPOSIT
OCC Hall Rental**

Cheque to be made payable to:

NAME:	ADDRESS:	PHONE
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A Damage Deposit of \$250.00 was paid to the Town of Kamsack for the rental of the OCC Hall on:

A refund of:

\$250.00

\$250.00, minus the following for damages

Less: _____ for: _____

has been confirmed by Stan Babiuk, the OCC Caretaker, on: _____

Town of Kamsack: _____

Damage Deposit Code: **210.400.900**